Mastery of languages facilitates access to new and diverse opportunities, and IE University (IEU) considers knowledge of multiple languages a key element of its educational model and of success both in work and study. The Language Studies Center facilitates its students’ studies by developing their communicative competences to help them succeed in the international labor market.

The language Center at IEU is proud to offer students the possibility to study a wide range of languages including; French, German, Portuguese, Chinese, Arabic, Spanish and English. With such a variety of options, our students can tailor their academic career in a more personalized path to fit their future plans and objectives.

Native language professors combine in-class teaching and the latest technological resources that IE has to offer to fully capture a diverse and dynamic learning environment for students. This in-house service provides IEU students with a simple, manageable way of furthering their global outlook on education by fully integrating languages into their program schedule.

Our Fulbright Scholarship English Teaching Assistants offer additional support to students by giving them guidance to form a solid understanding and the means to autonomously control the power of written words. Thus, students who want to polish their English writing technique and conversation skills also have help on hand.

GENERAL INFORMATION 2017-18

As the main languages for work and study at IEU are Spanish and English, all students must demonstrate that they can communicate competently in both languages before their graduation.

All non-native speakers of Spanish MUST take the Spanish Placement test once admitted to IEU and demonstrate a minimum level of B1 in order to graduate (Spanish 2.1 & 2.2).

All Gradual program students must take the English Placement Test once admitted to IEU. If they place into General English they will be registered and must complete and pass the course during their first year.

For freshman students in 2017-18 there will be a few changes in languages. Any new pricing methods or additional offerings only apply to the students entering in the 2017-18+ study plans. Previous fees and offerings apply to all continuing students.

Currently, incoming students may take up to 12 ECTS of basic Spanish language classes during their first two years at IEU at no additional cost thanks to a grant from the University. Students may not register for more than two language classes per year.

When applicable, classes are oriented to prepare students for officially recognized exams giving IEU students a strategic advantage in the event that they wish to present themselves for such exams. Official language exams are globally recognized with standardized levels that are clear for employers to use as a reference.

All BIR or dual BIR students must take 3 years of a language at IEU. Non-Spanish speakers may use Spanish as their obligatory language, Spanish speakers must choose another language as their obligatory language. BIR programs do not recognize English subjects as a language course.

No changes may be made to obligatory languages for freshmen after the 5th session of class until their online enrolment opens for their second year, before the summer break. Only under extraordinary circumstances, may BIR students change their obligatory language between their 1st and 2nd year of study and the administrative process must be finalized by September for students to begin class in their new language as of the first session, otherwise the modification will not be possible.

Language classes taken at the Language Studies Center or under its auspices, will appear, together with their marks and, if appropriate, credit number, in the European Supplement to the student’s degree under the title of Further Training (except in the case of BIR or DUAL obligatory languages). Credits for these subjects are computed according to the European Credit Transfer System (ECTS). Credits for language classes will not automatically be awarded as part of the total number of credits required for graduation unless the student asks for recognition of these subjects as optional credits from their Bachelor degree program, and providing the application for this recognition is approved.

All language classes are semester-long subjects for which students can solicit credit recognition of 3 ECTS credits for each one. In order to complete a language level, students must take and pass the entire level (example: Spanish 2.1 & Spanish 2.2, French 1.1 & French 1.2).
## LANGUAGE CENTER COURSE OFFERING 2017-18

### ENGLISH

<table>
<thead>
<tr>
<th>Level</th>
<th>Credits</th>
<th>Semester</th>
<th>Requirements</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proficiency English 1 (exclusive to LPT students only)</td>
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<tr>
<td>Proficiency English 2 (exclusive to LPT students only)</td>
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<td>General English 1</td>
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<td>General English 2</td>
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<tr>
<td>Advanced English: Communication &amp; Composition 1</td>
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<tr>
<td>Advanced English: Communication &amp; Composition 2</td>
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### SPANISH

<table>
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<th>Semester</th>
<th>Requirements</th>
<th>Campus</th>
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<tr>
<td>Spanish 0.2 (A1 &amp; A2)</td>
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<td>Spanish 1.1 (A2)</td>
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<tr>
<td>Spanish 2.1 (B1)</td>
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<td>Spanish 2.2 (B1)</td>
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### OTHER LANGUAGES

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<th>Requirements</th>
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<td>Mandarin Chinese 5.1 (HSK 4)</td>
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<td>Mandarin Chinese 5.2 (HSK 4)</td>
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<td>Modern Arabic 1.2 (approx. A1)</td>
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<td>2nd</td>
<td>Portuguese 2.1/Placement Test</td>
<td>Madrid &amp; Segovia</td>
</tr>
</tbody>
</table>

*Placement tests must be taken as soon as students receive access to IE Campus.*
1. ENGLISH PROGRAM

The English program is designed comprehensively to develop fluency in the language and improve verbal and written communication skills. A practical orientation facilitates the development of necessary skills for academic success.

As all degrees of study at IEU require an academic level of English in order to study, it is understood that all students studying full English degrees have sufficient level of English upon admission. For students of gradual degree programs it is understood that they have the required proficiency in English by the end of their studies at the University. Thus, it is not possible for students to recognize credits for English language courses.

For any gradual program students who need to perfect their English communication abilities, the Language Center is pleased to offer General English (required of gradual BBALLB and LLBBIR students with corresponding placement tests) as well as Advanced English classes for oral and written expression that would aid in this process. Students enrolled in the Language Proficiency Track take Proficiency English Part 1 as part of their program.

Proficiency English Part 1, Credits: 3

This course, exclusively given to students taking the Language Proficiency Track is designed to improve spoken, written, and comprehension abilities in the English language. Confidence in the use of this language will be increased through conversation, group work, social contexts and discussion. Classes will build on the summer program in areas such as such as presentations, writing skills, mathematics and trend analysis.

Proficiency English Part 2, Credits: 3

The second semester will continue as of the first semester with a greater emphasis on writing skills, specifically in the areas of emails, report writing and academic papers at a more advanced level and related to subject areas that students will encounter in their degree programs.

General English Part 1, Credits: 3

In this course students will learn to communicate actively in informal and academic situations and explain viewpoints, to understand lectures, arguments and news, to read contemporary literature and articles in a variety of contexts and to write detailed letters and texts on a variety of subjects related to personal experience. Students at this level will learn not only to recognize facts, but also to understand opinions, attitudes, moods and wishes.

General English Part 2, Credits: 3

Continuation of General English Part 1.

Advanced English: Communication & Composition Part 1, Credits: 3

This course is geared to put into practice the knowledge students possess about academic language (grammar, syntax, vocabulary, use of discourse, academic register) and apply it to the composition of written academic texts as well as texts to be delivered before an audience. The objective is to allow students to go deeper in their development of competences and to face and solve with efficacy the complicated problems one encounters when writing papers, articles or dissertations and delivering papers, presentations or speeches.

Advanced English: Communication & Composition Part 2, Credits: 3

Continuation of Advanced English Part 1.

2. SPANISH PROGRAM

The Spanish program is designed to help students develop fluency in the language and improve written and verbal communication skills. In order for the students to reach the required level needed to graduate (B1), the Language Center offers multiple levels and methods of Spanish classes during the whole academic year.

For freshmen’s first (as of 2017-18) 2 years at the University, there are 2 tracks available to students that are learning basic Spanish:

Those who wish to take advantage of IE’s supplementary classes may take Spanish levels 0, 1 & 2 at no additional cost. These classes will be given on the same principal as current Spanish classes in 2016-17.

Those who wish to invest in their Spanish study a bit more, can study Spanish in classes that prepare students for an official exam in Spanish at a rate which includes extra tutorials and overall attention to student’s needs.

On taking the Spanish placement test OR during the Fall semester ADD/DROP period by means of a General Application Form, freshman students must agree to which year-long track they wish to take. No changes will be accepted after the 5th session of class until the following academic year.

Spanish classes at IE for levels 3 or above will be charged to all students at the standard university rate since these students have already fulfilled their graduation requirement.

Freshmen and all BIR and DUAL BIR degree students will be offered the same package as students in the Official Exam Preparation Track.

Spanish Graduation Requirements

Non-native speakers of Spanish must demonstrate a minimum level of B1 (Common European Framework of Reference for Languages) in order to graduate.

This can be done by:

• Passing the Spanish 2.1 & 2.2 class at IEU Language Studies Center

• Presenting an official DELE B1 certificate (issued by the Instituto Cervantes)

• Requesting validation of an equivalent course at another university or official institution (pending Language Studies Center acceptance)

Spanish 0.1 Credits: 3

This intensive Spanish course for beginners which requires no previous knowledge of Spanish covers European level A1 and will help the student to develop the ability to use Spanish in a simple yet effective way for everyday life. This course along with 0.2 prepares students to directly take the Spanish 2 (B1) course in their second year and thus comply with the minimum level of Spanish proficiency required for graduation, while giving them the tools to take advantage of being immersed.

Spanish 0.2 Credits: 3

This course is an introduction to basic Spanish structures for students where simple communication strategies will be of-
ferred. The student will develop the ability to use the language in a simple yet effective way for daily situations characterized by a high degree of predictability. This course is a good starting point for those with some previous knowledge of Spanish (European level A2) and prepares students to continue to level B1 in their second year.

Spanish 1.1 Credits: 3

This course is an introduction to basic Spanish structures for students where simple communication strategies will be offered. The student will develop the ability to use the language in a simple yet effective way for daily situations characterized by a high degree of predictability. This course is a good starting point for those with some previous knowledge of Spanish (European level A2) and prepares students to continue to level B1 in their second year.

Spanish 2.2 Credits: 3

The continuation of Spanish 2.1 that completes level B1 and prepares students to continue to level B1 in their second year.

Spanish 3.1 Credits: 3

This course aims at developing the students’ ability to use Spanish fluently in a wide range of personal, social and professional contexts while displaying a good command of the possibilities of the language. Students are expected to develop their versatility to adapt to the changing requirements of effective communication in personal, social and professional situations and to acquire a comprehensive knowledge of social and cultural issues (European level B2).

Spanish 3.2 Credits: 3

Continuation of Spanish 3.1 that completes level B2.

Spanish 4.1 Credits: 3

This course is designed to broaden students’ understanding of the Spanish language and Hispanic cultures in social, academic and professional contexts. Students are expected to develop their Spanish competence and communication skills in order to effectively express their ideas spontaneously, understand a wide range of works and produce clear, well structured, oral and written texts on complex subjects.

Spanish 4.2 Credits: 3

Continuation of Spanish 4.1 that completes level C1.

French 1.1 Credits: 3

This intensive French course for beginners which covers European level A1 is an introduction of basic French structures for the foreign student where simple communication strategies will be offered. The student will develop the ability to use the language in a simple yet effective way for daily situations characterized by a high degree of predictability. This course is the first part of French 1, which along with French 1.2, prepares students to directly take the Intermediate course in their second year (French 2).

French 1.2 Credits: 3

Continuation of French 1.1 that completes French level 1. At the completion of this course students will be able to function in accordance with common EU language level A2.

French 2.1 Credits: 3

This course is designed to further students understanding of phrases and common expressions that relate to areas of high personal relevance (such as personal or family information, shopping, work and immediate environment). This course is also designed to prepare students to develop the ability to use French (European B1 level) accurately and correctly in order to communicate and express their views about a wide range of topics. Further communicative contexts belonging to social and professional situations are introduced. In addition, students will be able to manage most situations that come up when traveling in a region where the language is spoken.

French 2.2 Credits: 3

Continuation of French 2.1 that works on the common EU language level B1.

French 3.1 Credits: 3

This course is designed to complete and revise students’ French knowledge so as on completion of this course students will be able to function in accordance with common EU language level B1.

French 3.2 Credits: 3

This course is an introduction to the common EU language level B2. It is designed to allow students to understand the main ideas of concrete or abstract topics in a complex text, including a technical article in the user’s area of expertise. The course also leads the student to reach a good level of communication with a degree of spontaneity and fluency during a conversation with a native speaker, in a way that is comfortable for everyone. The student can speak in a clear, detailed way on a number of subjects; express an opinion on current affairs, giving the advantages and disadvantages of the various options.

French 4.1 Credits: 3

Continuation of French 3.2 that works on material from the common EU language level B2

French 4.2 Credits: 3

Continuation of French 4.1 that completes level French 4. This course is designed to complete and revise students’ French knowledge so as on completion of this course students will be able to function in accordance with common EU language level B2.

French 5.1 Credits: 3

This course is designed to broaden students’ understanding of the Spanish language and Hispanic cultures in social, academic and professional contexts. Students are expected to develop their Spanish competence and communication skills in order to effectively express their ideas spontaneously, understand a wide range of works and produce clear, well structured, oral and written texts on complex subjects.

French 5.2 Credits: 3

Continuation of French 5.1 that completes level French 5. At the completion of this course students will be able to function in accordance with common EU language level C1.
German 1.1 Credits: 3

This course is an introduction to basic German structures for the foreign student where simple communication strategies will be offered. The student will develop the ability to use the language in a simple yet effective way for daily situations characterized by a high degree of predictability.

German 1.2 Credits: 3

Continuation of German 1.1 that completes German 1. At the completion of this course students will be able to function in accordance with common EU language level A1.

German 2.1 Credits: 3

This course is a continuation of basic German structures for the foreign student where simple communication strategies will be offered. The student will develop the ability to use the language in a simple yet effective way for daily situations characterized by a high degree of predictability.

German 2.2 Credits: 3

Continuation of German 2.1 that completes German 2. At the completion of this course students will be able to function in accordance with common EU language level A2.

German 3.1 Credits: 3

This course is designed to develop the students' ability to use German accurately and correctly in order to communicate and express their views about a wide range of topics. Further communicative contexts belonging to social and professional situations are introduced.

German 3.2 Credits: 3

Continuation of German 3.1 that completes German 3. At the completion of this course students will be able to function in accordance with common EU language level B1.

German 4.1 Credits: 3

This course is an introduction to the common EU language level B2. It is designed to allow students to understand the main ideas of concrete or abstract topics in a complex text, including a technical article in the user's area of expertise. The course also leads the student to reach a good level of communication with a degree of spontaneity and fluency during a conversation with a native speaker, in a way that is comfortable for everyone. The student can speak in a clear, detailed way on a number of subjects; express an opinion on current affairs, giving the advantages and disadvantages of the various options.

German 4.2 Credits: 3

Continuation of German 4.1 that completes German 4. At the completion of this course students will be able to function in accordance with common EU language level B2.

Mandarin Chinese 1.1 Credits: 3

This intensive course is an introduction to basic Chinese structures for the foreign student where simple communication strategies will be offered. The student will develop the ability to use the language in a simple yet effective way for daily situations characterized by a high degree of predictability.

Mandarin Chinese 1.2 Credits: 3

Continuation of Chinese 1.1. The student will continue to develop the ability to use the language in a simple yet effective way for daily situations characterized by a high degree of predictability. Upon completion of this course students will have mastery of HSK level 1 with a knowledge of 150 words.

Mandarin Chinese 2.1 Credits: 3

This course begins to study HSK level 2 and is designed for learners who can use Chinese in a simple and direct manner, applying it in a basic fashion to their daily lives. At the completion of this semester, students will have partially mastered HSK 2.

Mandarin Chinese 2.2 Credits: 3

This course continues to study HSK level 2. In HSK 2 all characters are provided along with Pinyin. Upon completion of this semester students will have mastered HSK2 with knowledge of 300 words, similar to the common EU language level A2.

Mandarin Chinese 3.1 Credits: 3

This course begins to study HSK 3. Designed for elementary-intermediate learners who can use Chinese to serve the demands of their personal lives, studies and work.

Mandarin Chinese 3.2 Credits: 3

Continuation of Chinese 3.1, partial completion of HSK 3.

Mandarin Chinese 4.1 Credits: 3

Students at this point of HSK level 3 should be able to use Chinese to serve the demands of their personal lives, studies and work, and capable of completing most of the communicative tasks they might experience during in every day life in Chinese.

Mandarin Chinese 4.2 Credits: 3

Continuation of Chinese 4.1 that completes HSK 3 with knowledge of 600 words, similar to the common EU language level B1.

Mandarin Chinese 5.1 Credits: 3

This course is an introduction to HSK 4a. It is designed to allow students to understand the main ideas of concrete or abstract topics in a complex text, including a technical article in the user's area of expertise. The course also leads the student to reach a good level of communication with a degree of spontaneity and fluency during a conversation with a native speaker, in a way that is comfortable for everyone. The student can speak in a clear, detailed way on a number of subjects; express an opinion on current affairs, giving the advantages and disadvantages of the various options.

Mandarin Chinese 5.2 Credits: 3

Continuation of Chinese 5.1 that completes HSK 4a with knowledge of 900 words.

Modern Arabic 1.1 Credits: 3

This intensive course is an introduction to basic Arabic structures for the foreign student where simple communication strategies will be offered. The student will develop the ability to use the language in a simple yet effective way for daily situations characterized by a high degree of predictability.

Modern Arabic 1.2 Credits: 3

Continuation of Modern Arabic 1.1 that completes Arabic level 1. At the completion of this course students will be able to function in approximate accordance with common EU language level A1.

Modern Arabic 2.1 Credits: 3

This course is designed to further students understanding of phrases and common expressions that relate to areas of high personal relevance (such as personal or family information, shopping, immediate environment, work). This course is also designed to develop the students’ ability to use Arabic accurately and correctly in order to communicate and express their views about a wide range of topics.
**Modern Arabic 2.2** Credits: 3

Continuation of Modern Arabic 2.1. Upon completion of this level students will be able to function in approximate accordance with the common EU level A2.

**Modern Arabic 3.1** Credits: 3

This course is designed to develop the students’ ability to use Arabic accurately and correctly in order to communicate and express their views about a wide range of topics. Further communicative contexts belonging to social and professional situations are introduced.

**Modern Arabic 3.2** Credits: 3

Continuation of Modern Arabic 3.1. Upon completion of this level students will be able to function in approximate accordance with the common EU level B1.1.

**Portuguese 1.1** Credits: 3

This course is an introduction to basic Portuguese structures for students where simple communication strategies will be offered. The student will develop the ability to use the language in a simple yet effective way for daily situations characterized by a high degree of predictability. This course is a good starting point for those with some previous knowledge of Portuguese and/or other romance languages (Spanish, Italian, and French).

**Portuguese 1.2** Credits: 3

Continuation of 1.2 that completes Portuguese level 1.

**Portuguese 2.1** Credits: 3

This course is a continuation of basic Portuguese structures for the foreign student where simple communication strategies will be offered. The student will develop the ability to use the language in a simple yet effective way for daily situations characterized by a high degree of predictability.

**Portuguese 2.2** Credits: 3

Continuation of Portuguese 2.1 that completes Portuguese 2.